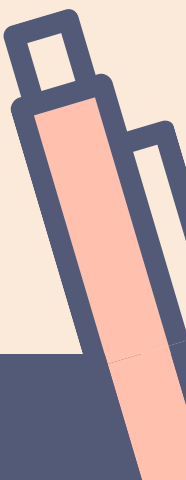
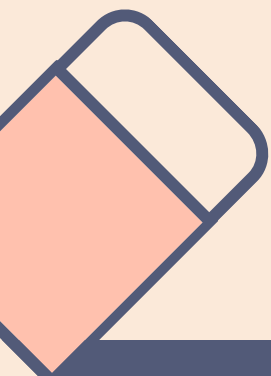


GRADE A TUTORING & LEARNING CENTRE

PRIVATE TUTOR MANUAL

Earn money being a part of our in-home or online tutoring service

#75 Third Avenue, Barataria





LET'S MAKE LEARNING FUN!

Grade A Tutoring and Learning Centre provides one on one as part of our in- home tutoring service. With this service, students are assigned tutors who work with them in their home or choice of venue.

Tutors: To facilitate this service, Grade A makes use of independent contractors. As an independent contractor, this means that we are not liable for N.I.S. and Health surcharge payments. Also, as a contractor, you are hired to complete a particular job. Each student that you are assigned is considered a job. A tutor can have several clients at one time.

Code of conduct:

Tutors do not collect payment from clients. Tutors are to arrive on time, if you are running late, please inform the client. If you miss a session, you are free to schedule a make-up session with the client if possible. Tutors are not allowed to tutor additional students by the client or the client's friends without first discussing it with Management.

Payment: Tutors are paid between \$50 -\$60 per hour in-home and \$30-\$40 per hour online. You are paid for contact hours only. After each session, you must log your sessions using the TutorBird system which will be verified by the client. Payment will then be deposited in the bank at the end of the month.

We look forward to working with you in the future.

Please call/WhatsApp us at 324-5496 or email us at gradeatutoringcentre@gmail.com if you have any questions or concerns

